

ALERT NOW

Alert Now is an automated phone notification service. Both St. Thomas School and Jasper Unit #1 will use it to send messages to our parents and staff. We were able to make arrangements with the company that if I tell it to make a non-emergency call it will call two phone numbers per child. The system is programmed to recognize numbers, so that the same phone is not called more than once. In an emergency situation it would call up to 5 phone numbers. I pray that we will never have to launch the emergency system. The non-emergency system we use often. A perfect example would be no school due to the weather.

What I need for you to do is list contact phone numbers, including area code. You need to think about this a little. The system will be set up so that it does call both of your first two numbers. If an answering machine picks up on the first line it will leave the message and go ahead and call your second number. The first phone number will be considered reached since the answering machine received the message. If no person or answering machine picks up on the second phone number, the system will attempt to call that number 3 more times, before it gives up. It waits 3 minutes between each of the 4 attempts. The bad thing is that it could be any time of day that this system could be activated. With snow days it would normally be later in the evening or in the morning around 6:00 a.m. However, if we are dismissing early due to weather I would have to send the message out at the time of that decision. I would recommend using your home phone and a cell number for the first two numbers. If you have more than one child, you could list moms cell # for one child and dad's for the other child. It is up to you. The next three numbers will only be called in an emergency situation. You need to realize that the automated message will be left with whoever answers the phone. Please do not list a number of someone that is going to panic in an emergency. You do not have to list 5 numbers. Remember the first two numbers of *each* child is what will be called in a non-emergency situation. In other words, if you have two children here you could list four different phone numbers for #1 and #2, so that four numbers are called every time. However, be sure the numbers you list don't mind being called very early in the morning or late at night.

Please turn this form in immediately, so I can get all this information entered into the system. Please make your numbers very legible, so that I enter the correct numbers. THANKS!

Child's Name: _____ Grade: _____

1st #: _____ 2nd # _____
3rd # _____ 4th # _____ 5th # _____

Child's Name: _____ Grade: _____

1st #: _____ 2nd # _____
3rd # _____ 4th # _____ 5th # _____

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Child's Name: _____ Grade: _____

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